

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

### Applicant Information

\* indicates a required field

#### Overview and available funding

##### Program Year

2024-25

The Government has committed \$450 million to help build and upgrade low-fee catholic, independent and Islamic schools across the state. The distribution of funding between the sector bodies will mean independent schools receive up to 30 per cent of this investment, including \$30 million to build and upgrade Islamic schools[1] (from the independent schools share of funding).

This grant round is to support “low-fee” paying Islamic schools. Low fee-paying schools are defined using an income per student value of \$8,125 per year (indexed annually), or as otherwise decided by the Minister for Education.

Schools must provide evidence of the financial need for funding assistance under the program, through supporting documentation and response to merit assessment criteria. The evidence should outline schools do not have the capacity to meet the total cost of the project through cash reserves, borrowings and fund-raising.[1] Registered as Islamic denomination with the Victorian Registrations and Qualifications Authority (VRQA), or as agreed between the sector body and VSBA.

### Eligibility

An existing non-government school must:

- Be registered with the Victorian Registration Qualifications Authority (VRQA).
- Be a member, or prospective member, of the relevant Block Grant Authority.

To be considered for funding, new non-government schools must be able to demonstrate some certainty of successful establishment, operation and governance, in line with the relevant sector body's requirements.

Schools that meet the eligibility requirements and that are able to address the assessment criteria in the program guidelines are welcome to apply for funding under the Program.

Applications will be assessed against the program criteria. Recommendations for funding will be based on applications which best meet the criteria.

The program guidelines can be accessed on the Victorian School Building Authority website at:

<https://www.schoolbuildings.vic.gov.au/building-fund-non-government-schools-islamic>

**Is the school a member, or prospective member, of the Victorian Independent Schools Block Grant Authority? \***

Yes

No

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

### 1. School Details

#### School Name \*

Organisation Name

School Name as provided by the Victorian Registration and Qualifications Authority (VRQA). You can obtain the name from the State Register on the VRQA website, see <https://www.vrqa.vic.gov.au/StateRegister/Search.aspx> . For a new school, enter the proposed School Name.

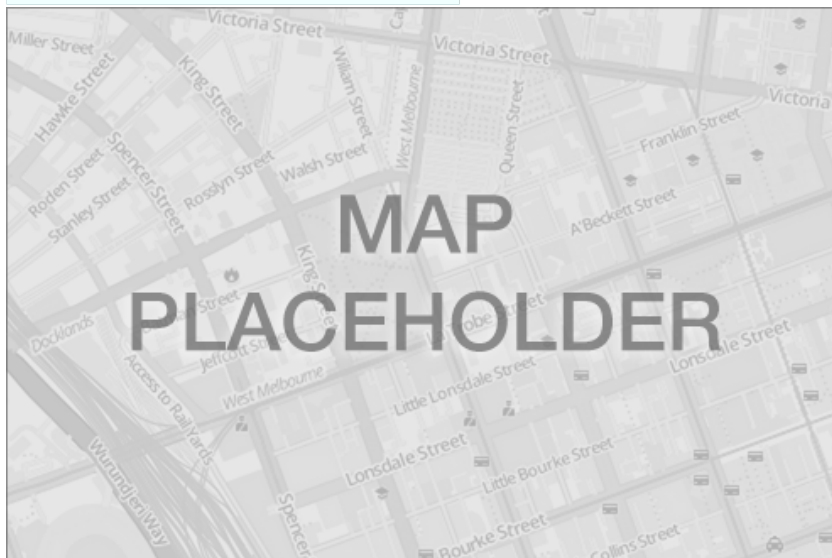
#### School Number \*

Must be between 1 and 4 characters.

For existing schools you can obtain the number from the State Register on the VRQA website, see <https://www.vrqa.vic.gov.au/StateRegister/Search.aspx> . For a new school, enter a dash (e.g. - ).

#### School Primary Address \*

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

#### School Type \*

Non-Government School

#### School Education Sector \*

Independent

### 2. School Contact Information

#### School Principal Name \*

Title First Name

Last Name

#### Applicant Primary Contact \*

Title First Name

Last Name

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

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**Position \***

Principal

**Applicant Primary Contact Position \***

**School Principal Primary Phone Number \***

Must be an Australian phone number.

**Applicant Primary Contact Primary Phone Number \***

Must be an Australian phone number.

**School Principal Mobile Phone Number**

Must be an Australian phone number.

**Applicant Primary Contact Mobile Phone Number**

Must be an Australian phone number.

**School Principal Primary Email \***

Must be an email address.

**Applicant Primary Contact Primary Email \***

Must be an email address.

## Project Information

\* indicates a required field

### 3. Project Description

**Project Title \***

**Provide a concise description of the key project outcomes (e.g. Construction of... Upgrade of...).** \*

Provide a short description (100 words recommended) of your project - what are the key outcomes?

**Project type \***

*NOTE: Schools applying for funding to address both capacity and condition of existing facilities should select the project type 'Combination expand capacity and upgrade facilities at existing school', in which case all criteria will be assessed.*

### 4. Project Site

**School Campus Number \***

School Number (1234) Campus Number (01) School Campus Number (123401). School and Campus Number as provided by the Victorian Registration and Qualifications Authority (VRQA). You can obtain the number from the State Register on the VRQA website, see <https://www.vrqa.vic.gov.au/>

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

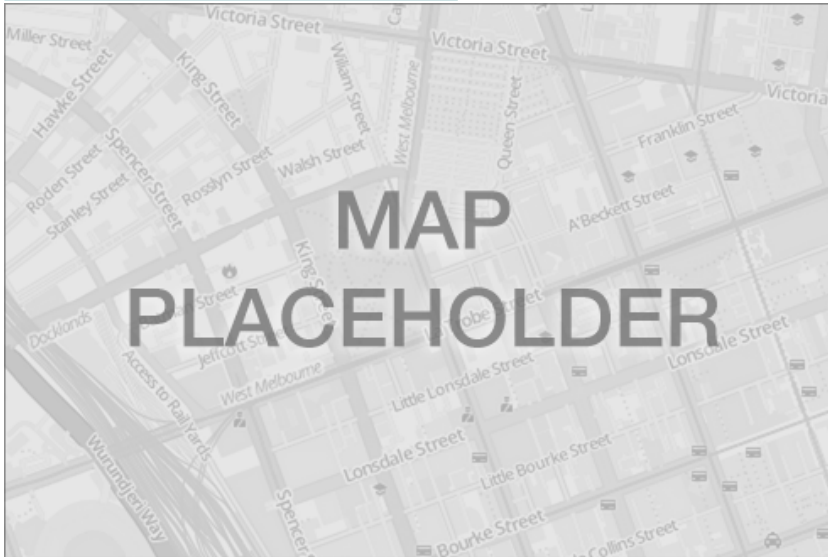
[StateRegister/Search.aspx](#). For a new school or new campus not yet registered with the VRQA, enter a dash (e.g. - ).

### Campus Name \*

Campus Name as provided by the Victorian Registration and Qualifications Authority (VRQA). You can obtain the name from the State Register on the VRQA website, see <https://www.vrqa.vic.gov.au/StateRegister/Search.aspx>. For a new school or new campus, enter the proposed Campus Name.

### Project Address (where the proposed works will be undertaken) \*

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

**Please attach evidence of land or building ownership, or evidence of permission from the land and building owner for a minimum of 10 years use - for example, copy of lease: \***

Attach a file:

**Do you have VRQA registration for the site of the proposed project?**

Yes

No

**If yes, for which School Type: \***

**If not registered, when do you anticipate receiving VRQA registration? \***

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

Must be a date.

### 5. Project Timelines

Please provide the expected construction start and construction complete dates for your project below. These should include:

- A time commitment indicating construction will begin within 12 months of announcement
- Completed within 18 months of commencement for projects in category 2.1.1 (building new schools or new campuses) and 2.1.2 (expanding capacity at existing schools)

**OR**

- Within 12 months of commencement for projects in category 2.1.3 (upgrading facilities in existing schools) and 2.1.4 (planned removal of asbestos and/or cladding)

Approval may be sought for projects commencing more than 12 months from announcement in June 2025 **OR** to alter completion timelines.

**Are you seeking approval to alter these timelines? \***

Yes

No

**If yes, please provide a brief justification for requesting an alteration to these timelines: \***

**Expected commencement date of construction \***

Must be a date and no earlier than 30/6/2025.

**Expected date of practical completion \***

Must be a date and no earlier than 30/6/2025.

**Please attach a Project Schedule (in GANTT chart format) detailing project timelines here: \***

Attach a file:

### 6. Funding Details and Supporting Evidence

**Total project cost (GST Exclusive) \***

\$

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

**Total grant amount requested (GST Exclusive) \***

\$

Must be a dollar amount. What is the total financial support you are requesting in this application?

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

### School contribution (GST Exclusive) \*

\$

This number/amount is calculated.

### Please provide evidence demonstrating:

Well-developed independent (third-party) cost estimates consistent with the scope of the proposed works, including cash flow and evidence of contingency planning. At a minimum this would include:

- For projects over \$200,000 an independent estimate from a quantity surveyor or another suitably qualified builder, construction manager or building professional;

OR

- For projects \$200,000 and under, cost estimates from two building professionals.

Each cost estimate MUST include:

- The Trading name of the organisation providing the cost estimate or quotation;
- An Australian Business Number; and
- Itemisation of individual costs to demonstrate all expenditure is eligible under these guidelines.

### Cost estimates supporting requested/projected amounts(s): \*

Attach a file:

### Floor plans / project drawings detailing the proposed works: \*

Attach a file:

### Site plan to illustrate what parts of the land or building will be changed by your project: \*

Attach a file:

### Optional - Additional supporting documentation can be uploaded here:

Attach a file:

## Assessment Criteria

\* indicates a required field

### 1. Enrolment Demand

Provide a statement of how the project will provide additional enrolment capacity in response to a proven enrolment demand.

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

**Current total enrolment for the school \***

Must be a number.  
What is the current total enrolment of the existing facilities?

**Estimated total enrolment as a result of this project \***

Must be a number.  
What is the estimated total enrolment upon completion of the project?

**Estimated additional enrolment as a result of this project**

This number/amount is calculated.  
Estimated additional enrolment upon completion of the project.

### Criteria 1 - Written response \*

Word count:

Must be no more than 500 words.

#### Optional - Additional supporting documentation can be uploaded here:

Attach a file:

Supporting documentation can include: Current enrolment data and future enrolment projections from the school, school-managed waitlists.

## 2. Location

#### The school or potential school is located in: \*

- A growth area
- Regional Victoria
- Located in a suburb of localised population growth (evidence required)

### Criteria 2 - Localised population growth response \*

Word count:

Must be no more than 500 words.

#### Optional - Additional supporting documentation can be uploaded here:

Attach a file:

Supporting documentation can include: Evidence demonstrating localised population growth (i.e. culturally specific cohort or specialist programs)

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

### 3. Condition

Provide a statement of how school facilities are below a reasonable standard to provide modern, fit for purpose learning environments and require refurbishment to achieve a good minimum condition standard.

Provide evidence of asbestos and/or cladding issues to be addressed at the school.

#### **Asbestos**

Applications will be considered for the planned removal of asbestos that may pose a risk in the future.

Application details must show that all asbestos removal undertaken will be in accordance with the Work Safe Victoria Compliance Codes. The compliance codes provide practical guidance on how to comply with your obligations under Victoria's occupational health and safety legislation to manage risks associated with asbestos in the workplace. For further information on what is expected please refer to:

<https://www.worksafe.vic.gov.au/resources/compliance-code-removing-asbestos-workplaces>

It is relevant for people who commission asbestos removal work, those who manage or control workplaces where removal work is performed, and employees and health and safety representatives of workplaces where removal work is carried out.

<https://www.worksafe.vic.gov.au/resources/compliance-code-managing-asbestos-workplaces>

This compliance code provides practical guidance on how to comply with your obligations under Victoria's occupational health and safety legislation to manage risks associated with exposure to asbestos in your workplace.

**Does this project address asbestos as part of a planned removal process? \***

- Yes  No

#### **Cladding**

Applications will be considered for the removal of cladding in high-risk buildings at non-government schools as part of the state-wide audit being led by the Victorian Building Authority (VBA).

**Does this project address cladding issues identified as part of the state-wide audit? \***

- Yes  No

**Criteria 3 - Written response \***



# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

Word count:

Must be no more than 500 words.

**Please attach photographs demonstrating condition of facilities here if applicable to your project:**

Attach a file:

**Optional - Additional supporting documentation can be uploaded here:**

Attach a file:

## 4. Financial and Socio-Economic Need

Comment on the school's financial position and need for funding assistance to complete the project, with particular reference to:

- Student fees and contributions
- Index of Community Socio-educational Advantage (ICSEA) ranking
- Financial assets and borrowing capacity
- School fundraising capacity

### **Criteria 4 - Written response \***

Word count:

Must be no more than 500 words.

**Please attach latest financial documents (from 2023 to 2028) that demonstrates the school's financial viability and ability to contribute and deliver the project: \***

Attach a file:

NOTE: If the organisation is newly created, they may include financial details for previous entities that have formed the new organisation.

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

### Optional - Additional supporting documentation can be uploaded here:

Attach a file:

## 5. Project outcomes

Provide a statement on how the project:

- Aims to address the top priority for improvements at the school;
- Aims to produce improvement in student outcomes or student engagement and wellbeing;
- Provides a durable, flexible and environmentally sustainable approach;
- Maximises opportunities for community use and sharing of facilities;
- Aligns with the universal design principles to ensure facilities better accommodate a diverse student and staff base with varied needs and abilities (for further information visit: <https://providers.dffh.vic.gov.au/universal-design-policy-summary>)

### Criteria 5 - Written response \*

Word count:

Must be no more than 500 words.

### Optional - Additional supporting documentation can be uploaded here:

Attach a file:

Optional documentation may include: Letter/s of support for the project from local government or community organisations

## 6. Project Readiness

Provide a statement and supporting evidence outlining the readiness of this project to commence should funding be received.

Please outline:

- When construction will begin; **AND**
- Planning permits have been issued; **OR**
- Planning permit is identified as required and an application will be made.

### Does the school have a planning permit for the proposed project? \*

Yes

No

Not required

If YES, please enter the date the permit was issued: \*

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

Must be a date.

**If NO, has the school contacted local council / Department of Transport and Planning (DTP) regarding a planning permit? \***

Yes

No

**If YES, when do you expect a planning permit to be issued for this project? \***

Must be a date.

**If NO, when do you expect to submit a planning application for this project? \***

Must be a date.

**Criteria 6 - Written response \***

Word count:

Must be no more than 500 words.

**Optional - Additional supporting documentation can be uploaded here:**

Attach a file:

## Declaration - Terms and Conditions

\* indicates a required field

### Applicant Declaration

The organisation accepts the terms and conditions described in the [Building Fund for Non-Government Schools Program Guidelines \(the Guidelines\)](#).

I state that the information in this application and attachments is to the best of my knowledge true and correct.

**Declaration \***

# 2024-25 Building Fund for Non-Government Schools Application Form - Islamic

## Form Preview

I understand and agree with the Terms and Conditions as outlined above.

**on behalf of School Name: \***

School Trading Name as provided by the Victorian Registration and Qualifications Authority (VRQA). You can search the State Register on the VRQA website, see <https://www.vrqa.vic.gov.au/StateRegister/Search.aspx>. For a new school, enter the proposed School Name.

**School Number \***

Must be between 1 and 4 characters.

School Number as provided by the Victorian Registration and Qualifications Authority (VRQA). You can obtain the number from the State Register on the VRQA website, see <https://www.vrqa.vic.gov.au/StateRegister/Search.aspx>. For a new school, enter a dash (e.g. - ).

**Declaration Contact Position \***

**Declaration Contact \***

Title      First Name      Last Name

The following fields are populated based on responses throughout the form.

**Organisation Type**

Non-Government School

This question is read only.

**Education Sector**

Independent

This question is read only.