

Program information

* indicates a required field

About the program

The Greener Government School Buildings (GGSB) program is an exciting initiative to help your school take a step forward in becoming energy-sustainable and environmentally friendly.

The initiative is a partnership between the Department of Education (DE), the Department of Transport and Planning (DTP) and participating Government schools, and will be delivered by the Victorian School Building Authority (VSBA).

Through the program, successful schools will have the opportunity to have a solar power system installed. This will help successful schools to save on energy and utilities costs and contribute to the reduction of greenhouse gas emissions.

The VSBA will work with successful schools to oversee system installation and any associated works.

Please note:

Before completing this application form please make sure you have read the **Greener Government School Buildings** Program Guidelines, which you can access [here](#).

The sections in this form will help us understand your school, energy usage, construction and maintenance. The information provided will help ascertain the feasibility of a solar power system at your school.

Documents to attach to your application: Supporting documentation needs to be uploaded to this application at the time of lodgement. Schools are encouraged to seek support early if requiring guidance to meet these requirements.

If you have any questions relating to this application form, please contact the **Sustainability and Environment Unit** at the **Victorian School Building Authority** by emailing VSBA.Green.Energy.Programs@education.vic.gov.au.

Key Program Considerations

- the GGSB program is **NOT a grant** – the solar power system will be paid upfront by the VSBA and is required to be paid back over five years' time from the electricity savings generated;
- schools participating **must** adhere to the GGSB conditions;
- completing the application is an **agreement** of committing to the program;
- the maximum size of a solar power system to be installed under GGSB is up to 99.9kW.

GGSB Program Conditions

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- the cost of the solar power system installed through the GGSB program must be paid back in no more than five years' time; and
- once payback has been achieved, schools will forego 50 per cent of the ongoing electricity cost savings to Consolidated Revenue (DTF) through a SRP funding reduction.

Confirmation of understanding

I confirm that I, as the applicant ...

- am a representative of a Victorian Government school (eg. Principal, Business Manager, School Council President)
- have read and understood the Greener Government School Buildings [Program Guidelines](#)
- acknowledge that the Greener Government School Buildings is not grant and does not provide funding;
- commit to the GGSB Program Conditions, including:
 - paying back the cost of the system in five years; and,
 - providing 50 per cent of on-going savings generated from the project to Consolidated Revenue (DTF).
- am aware that, if successful, the Victorian School Building Authority will provide a proposal including the specifics of a solar power system and a payment schedule which must be agreed to by my school's council and principal

Please select below: *

☐ Yes ☐ No

You must confirm that all statements above are true and correct.

School details

* indicates a required field

Applicant Organisation Details

School Name *

Organisation Name

Please use your school's full name without abbreviations, i.e. "Primary School" not "PS" or "Special Development School" not "SDS".

School Number *

Must be no more than 4 characters.
School Number as provided by the Victorian Registration and Qualifications Authority (VRQA). You can obtain the number from the State Register on the VRQA website, see <https://www.vrqa.vic.gov.au/StateRegister/Search.aspx>

Campus Number *

Must be a whole number (no decimal place) and between 1 and 10.
Enter the specific campus ID as designated by the Department.

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School Address

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

School Type

School Phone Number

Must be an Australian phone number.

School Email

Must be an email address.

School DET Region

School ABN *

ABN can be looked up on <https://abr.business.gov.au>

Applicant and school contact details

* indicates a required field

Applicant Contact Details

Applicant Primary Contact *

Title First Name Last Name

This is the person we will correspond with about this program

Applicant Contact Position

e.g. Principal, Acting Principal, Deputy Principal, School Council President, Business Manager

Applicant Contact Primary Phone Number *

Must be an Australian phone number.

Note: (03) area code will be assumed. If your school is near the NSW border and has an (02) prefix, please include this.

Applicant Contact Primary Email *

Must be an @education.vic.gov.au email address

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The position of the person able to provide access to VSBA representatives outside of ordinary school times? (e.g., school holidays) *

- ☐ Yes
☐ No

Is the Applicant the same as the Principal? *

- ☐ Yes
☐ No

Is the Applicant the same as the Key Contact Person? *

- ☐ Yes
☐ No

Name of the person able to provide access to VSBA representatives outside of ordinary school times? (e.g., school holidays)

Principal details

School Principal

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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School Principal Phone Number

Must be an Australian phone number.

School Principal Email

Must be an @education.vic.gov.au email address

School Principal Mobile Phone Number

Must be an Australian phone number.

Key Contact Person

Please complete if the key contact person to liaise with the program is different to the applicant or the Principal

Key Contact Person

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Key Contact Position

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Key Contact Phone Number

Must be an Australian phone number.

Key Contact Email

Must be an @education.vic.gov.au email address

After Hours Contact Details

Name

Title

First Name

Last Name

Phone Number

Must be an Australian phone number.

Email

Must be an email address.

Program Suitability

* indicates a required field

Environmental and Sustainability

Is your school part of the ResourceSmart Schools (RSS) program? *

- ☐ Yes
☐ No

If yes to the above, what RSS rating has your school achieved?

Is your school part of the Schools Water Efficiency Program (SWEP)? *

- ☐ Yes
☐ No

If yes to the above, what SWEP SmartMeters has your school installed?

- ☐ Electricity
☐ Water
☐ Unsure

Please provide the latest data collected from SWEP

Attach a file:

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Please describe any environmental or sustainable initiatives your schools has undertaken *

Power / Energy

Please select the range of which your school pays for electricity costs per annum *

Select the option that most closely reflects your annual electricity costs. If you are unsure, please contact us at VSBA.Green.Energy.Programs@education.vic.gov.au for support.

Please select your school's annual power consumption range: *

Select the option that most closely reflects your school's power consumption on a yearly basis. If you are unsure, please contact us at VSBA.Green.Energy.Programs@education.vic.gov.au for support.

Which retailer is your current power provider? *

- ☐ AGL Energy
☐ RED Energy

Please upload your most recent electricity bill *

Attach a file:

Digital PDF is preferred, although scanned copies are acceptable.

Please upload the second most recent electricity bill *

Attach a file:

Digital PDF is preferred, although scanned copies are acceptable.

Does your school currently face any electricity demand issues?

Supporting Documentation (Optional)

If you have any of the following documentation or information, please upload it here. This information will assist in conducting an energy assessment on your school.

- Asbestos register
- Building structural report
- Energy audit reports
- Recent condition reports
- Structural or electrical drawings

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- Solar power system specifications
- Switchboard assessments

Attach a file:

Construction and maintenance works

* indicates a required field

General Building Information

Is your school expected to have any self-funded or state funded capital works, building upgrades or major maintenance in the next two years? *

- ☐ Yes
☐ No

Does your school have any plans to alter or replace any buildings? (Including Master Plans, roof works, whether they are approved or not) *

- ☐ Yes
☐ No

If you answered 'yes' to either of the above questions, please describe the works, identify which buildings will be affected and note when the works are scheduled to begin

This may include new buildings, demolitions of overentitled buildings, etc.

Does your school have any self-owned buildings? This includes any building or structure that the school purchased without assistance from the Department

Existing solar power system

* indicates a required field

Existing Solar Power System

Please skip this section if your school does not have an existing solar power system.

Does your school already have an existing solar power system? *

Has your school participated in the National Solar Schools Program?

- ☐ Yes

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☐ No

What is the capacity (in kilowatts) of the existing solar power system?

Must be a number.

When was the solar power system installed?

Must be a date.

Is the solar power system currently operational/switched on?

☐ Yes

☐ No

☐ Unsure

What maintenance has been undertaken to the solar power system in the last five years?

Are there any scheduled or planned works to the building that hosts the existing solar power system?

For example: Building to be demolished in 6 months' time.

If known, what is the total amount of electricity that the solar power system generates each year in kWh?

Does the existing solar power system need to be decommissioned/removed?

☐ Yes

☐ No

☐ Unsure

School Financial Contribution

*** indicates a required field**

Financial Contribution

Financial contributions can increase the amount of solar you receive or decrease the SRP reduction amount.

This is entirely optional, however, can enhance the prospect of the solar power system installed.

Is your school willing to provide a financial contribution to the project? *

☐ Yes

☐ No

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If yes, how much would your school be willing to contribute?

Does your school have a target to install a specific total capacity (in kilowatts) for the solar power system?

- ☐ Yes
- ☐ No
- ☐ Unsure

What capacity would your school be looking at installing?

Further information

Follow up information

What is the frequency of your school council meeting?

e.g., "Every second Tuesday of the month"

If unsuccessful in this round of applications, please indicate if you would like to receive further information regarding:

- ☐ Self installation of a solar power system
- ☐ Future GGSB Rounds
- ☐ Energy resilience, ie. ensuring power is available to proceed with operations when there are power outages
- ☐ ResourceSmart Schools (RSS)
- ☐ Schools Water Efficiency Program (SWEP)
- ☐ Victorian Energy Upgrades (VEU) [for LED replacements]
- ☐ Details of other Government programs related to sustainability
- ☐ Other VSBA grants

Please check all boxes that apply

If you have any other documents that you wish to provide, you may upload them here.

Attach a file:

Declaration

* indicates a required field

Please provide your completed School Council Authorisation Form (signed by the Principal and School Council President)

Attach a file:

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The School Council Authorisation Form can be found in Appendix B of the Program Guidelines.

In completing and submitting this form, I agree to the following: *

- ☐ I understand GGSB does not offer a grant
- ☐ I understand that in submitting this information, I am making a declaration that the information therein is correct to the best of my knowledge.
- ☐ I agree for the Victorian School Building Authority to contact me to obtain additional information.
- ☐ I agree to participate in the GGSB Program in adherence to the Greener Government Building conditions outlined in the Program Guidelines.
- ☐ I agree to enter into an agreement prepared by DE and not to enter into a contract for any works related to solar power systems until the agreement is executed.
- ☐ I agree to the DE and VSBA requirements to install solar power systems as per the Sustainable Facilities Policy (PAL) and the Solar Power Systems Installation Performance Specification within this Policy

At least 5 choices must be selected.